QUICKSTART GUIDE

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ttsCORPORATE™

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Welcome to TTS Corporate. Now that you've received your credentials, you can step into TTS Corporate awesome world! Let us help you in doing that successfully!

HERE'S A USEFUL CHECKLIST TO SET YOU UP:

1) Complete your Profile:
   o Go to "My Account > My Profile" and complete your details.

2) Complete your Agency's profile:
   o Go to "My Account > My Agency" and complete your agency's information.

3) Complete demo company's details:
   o Go to "My Account > Companies" and edit your demo company.

4) Add more users to your demo company:
   o Go to "My Account > Users" and add users to the demo company.
   o Click here for more information on how to create different user roles.

5) Setup GDS Flights for your demo company:
   o Go to "Settings > Content > GDS Core Flights" to add queues and payment details; while you're there, add a preferred carrier on the "Preferences" tab.

6) Activate Visual Guilt to your demo company:
   o Go to "Customization" and manage GDS Flights and Visual guilt to activate these for the demo company. Learn how do to settings for Visual Guilt here.

7) Search and Book:

You go, Rockstar! Have fun exploring and finish up by completing a booking. Now you'll be able to see live some of the previous configurations, such as Preferred/Blacklisted carriers and Visual Guilt.

After these steps, you should feel more confident to explore other content and features on TTS Corporate, such as Advanced Agency Branding. which allows you to customize TTS Corporate to your look and feel, and even add your corporate customer logo to their account.

Don't forget that we're here to assist you along the way, you're not alone!

You can use the Demo Company to showcase TTS Corporate to your customers, although, if you really want to shine when doing that, we would recommend the following steps!

1) Add funds to TTS Corporate.

2) Create a new company (yay, a real customer!).

3) Create company users.

4) Setup content for this company.

5) Activate GDS content for this company.

6) Present TTS Corporate to a client.

By now, you should already feel quite comfortable using TTS Corporate! In addition, you can check out the complete User Guide and TTS Support webpage where you'll find all the info you need.

If you have any additional question, please contact your Customer Success Manager, which will guide you in this wonderful journey!